



County of Riverside
DEPARTMENT OF ENVIRONMENTAL HEALTH

www.rivcoeh.org

Environmental Protection & Oversight Division
Hazardous Materials Management Branch

REQUEST FOR RECORDS

Requests for review of records are processed on a first come, first serve basis and the processing time is approximately 2-4 weeks. As required by California Public Records Act Section 6250 et seq., a response will be given within ten (10) business days to confirm receipt of your request.

Pursuant to California Government Code, Section 6254 (f), records of pending investigations and informant’s names, addresses, and telephone numbers, will not be released.

For access to electronic records available online, visit the Public Information section at www.rivcoeh.org for more details.

REQUESTOR INFORMATION		
NAME:	DATE OF REQUEST:	
BUSINESS NAME (IF ANY):		
RETURN LEGAL MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:		

The following information is required. **List each street address separately.**

	SITE STREET ADDRESS (NO APNs)	CITY
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Requests must be made in writing and submitted by mail, email, or in person to the following office:

4065 County Circle Drive, Room 104, Riverside, CA 92503
 Phone: (951) 358-5055
 Email: DEHRecordsMgmt@rivco.org
 Mailing Address: P.O. Box 7909, Riverside, CA 92513-7909

For our office locations call us at (888) 722-4234 or visit our website at www.rivcoeh.org