**Pool & Spa Renovation Worksheet**

**Name of Facility:** ________________  
**Site Address:** ___________________________  
**City:** ___________________________  
**Contractor:** ___________________________  
**License #:** ___________________________  
**License Type:** ___________________________

**Telephone:** ___________________________  
**Fax:** ___________________________  
**Email:** ___________________________

Circle One:  
- POOL  
- SPA  
- WADER  
- WATER FEATURE

**Scope of Work:** (check all that apply): Include all modifications, upgrades, & additions that will be done during the renovation-regardless of whether multiple contractors are performing the work. The scope of work may require additional plan submittal.

- Resurfacing- White Plaster  
- Water line tile  
- Trim tile  
- Depth markers  
- Breakline tile @ 4 ½ foot depth  
- Hand rails (Provide detail)  
- Deep end exit ladder/grab rails

- Splitting suction outlets  
- Coping (Provide detail)  
- Replace surface skimmers  
- Decking  
- Deck depth markers  
- Bring equipment out of pit  
- Equipment addition/change

- Solar System Installation  
- Fencing (Provide fence plans)  
- Replace plumbing  
- Depth change (ie. Shallow)  
- Other Remodel: ____________  
- Drain covers  
- Pump replacement

**Pool or Spa Information:**

<table>
<thead>
<tr>
<th>Surface Area</th>
<th>Volume</th>
<th>Depth(s)</th>
<th>Suction Pipe</th>
</tr>
</thead>
<tbody>
<tr>
<td>______ sq.ft.</td>
<td>______ gallons</td>
<td>Min: ______ Max: ______</td>
<td>______ in.</td>
</tr>
</tbody>
</table>

**Equipment Information:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Make</th>
<th>Model</th>
<th>Hp</th>
<th>Min flow</th>
<th>Max flow</th>
<th>Drain Covers</th>
<th>Drain Covers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recirculation Pump</td>
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<tr>
<td>Jet System Pump</td>
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<tr>
<td>Chlorinator</td>
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<tr>
<td>Salt Chlorine Generator</td>
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<tr>
<td>Skimmer(s)</td>
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<tr>
<td>Flow Meter</td>
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<tr>
<td>Solar System</td>
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</tr>
</tbody>
</table>

- Separate pump system
- Bypass Loop
- Bypass Loop w/ booster

For office use only:  
**Approved**  
**Rejected**  
**By:** ________________  
**Date:** ________________

For required inspections  
- Plumbing
- Pre-Plaster
- Final

**Contact:** ________________
Provide a TOP VIEW drawing of the pool/spa showing the locations of the following: Depth markers, steps, ladders, trim tile, breakline tile, drain covers, skimmers, and equalizer covers. Include a plumbing diagram for all proposed plumbing modifications. Submit photographs of each pool/spa.

Provide a SIDE VIEW Drawing of:

<table>
<thead>
<tr>
<th>Stairs &amp; Handrail (Label Dimensions)</th>
<th>Coping Detail (Label Dimensions)</th>
</tr>
</thead>
</table>

For office use only: Approved Rejected By: ____________________ Date: ____________________

For required inspections  □ Plumbing  □ Pre-Plaster  □ Final Contact: ____________________