



# County of Riverside DEPARTMENT OF ENVIRONMENTAL HEALTH

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## New Body Art Facility Checklist

### Step 1: Body Art Facility Plans:

- Complete the [Application for Review of Body Art Facility Construction/Remodel Plans](#).
- Submit two (2) sets of schematic drawings of the shop showing the locations of the procedure area, work stations, handwashing sinks, bathroom, decontamination and sterilization area, and placement of the autoclave. Also include a finish schedule for sanitary walls, floors and ceilings (concrete, laminate, tile, etc.).
- Facility is using 100% pre-packaged/disposable instruments.
- Facility is using an autoclave.
  - If using autoclave provide the following:**
  - Submit a spore test result showing the autoclave to be used is operational. Spore test must be recent (less than 30 days) and sampled according to manufacturer's recommendation for testing for non-use, reconditioning, repair, or handling for relocation.**
  - Copy of service agreement with the spore testing laboratory.**
  - Copy of the manufacturer's specification for the autoclave.**
- Plan Check Submittal Fee.

### Step 2: Body Art Facility Permit:

- Complete the [Application to Operate A Body Art Facility](#).
- Submit the shop's Infection Prevention Control Plan (IPCP).
- Body Art Facility fee.
- Prior to first procedure:**
- Copy of client consent form, aftercare instructions, and medical questionnaire.
- Show proof of approved method of sharps containment and removal.
- Proof of compliance with local business zoning requirements.

### Step 3: Body Art Practitioner Registration:

All body art practitioners must be registered with this Department prior to working on clients. Please submit the following in person for initial registration:

- Complete the [Application for Registration of a Body Art Practitioner](#).
- Copy of current bloodborne pathogen training.
- Show proof of valid Driver's license (over 18 years of age).
- Proof of Hepatitis B vaccination or declination form.
- Practitioner registration fee.

Office Locations • Blythe • Corona • Hemet • Indio • Murrieta • Palm Springs • Riverside •

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