



DEPARTMENT OF ENVIRONMENTAL HEALTH

MOBILE FOOD FACILITY COMMISSARY AGREEMENT LETTER

MOBILE FOOD FACILITY DBA _____

MOBILE FOOD FACILITY OWNER ADDRESS CITY PHONE

TYPE OF MOBILE FOOD FACILITY [] PRE-PACKAGED FOOD [] UNPACKAGED FOOD

VEHICLE: LICENSE NUMBER YEAR MAKE/MODEL

OPERATING LOCATIONS OR DESCRIPTION OF ROUTE OF MOBILE FOOD FACILITY (Required for approval)

COMMISSARY DBA _____

OWNER'S NAME ADDRESS CITY PHONE

Mr./Mrs./Ms. _____ has my permission to use my commissary - food facility for cleaning and storing of his/her mobile food facility. **To qualify as an approved commissary for a prepackaged mobile food facility, you must comply with items 1-8 below and to qualify as an approved commissary for an unpackaged mobile food facility you must comply with 1-10:

- 1) Provide an approved area for the storage of the mobile food facility.
2) Provide an approved area with floor drains for cleaning and maintenance of the mobile food facility.
3) Provide direct access to an approved floor sink for proper waste water disposal from holding tanks and ice bins.
4) Provide an approved area for the storage and preparation of food products and supplies, with approved properly installed equipment.
5) Have your facility inspected and approved by this Department prior to the issuing of their environmental health permit.
6) Maintain a valid environmental health permit.
7) Post and maintain a daily log (check-in/out) sheet; the mobile food facility owner must sign daily that they are using your commissary, and you must sign daily verifying that the mobile food facility uses the facility or, the mobile food facility operator must provide receipts for use of the commissary when requested by the enforcement officer.
8) Maintain your commissary in a satisfactory condition as determined by this Department.
9) Provide potable water for filling the water tanks of each mobile food facility that requires potable water.
10) Provide a food grade potable water hose that can only be attached to a potable water line and is used solely for the purpose of filling water tanks. Liquid waste lines shall not be the same color as hoses used for potable water.

Note: Once approved as a mobile food facility commissary, you must also agree to notify the local Environmental Health office within three (3) days if the above mentioned mobile food facility has not utilized your facility, as required, for three (3) days. You must also certify under penalty of perjury that you are the legal owner and/or operator of this food facility and will abide by the contents of this letter.

SIGNATURE DATE

* Your permit to operate as a mobile food facility commissary will be jeopardized if you are found in violation of this agreement.

THIS AGREEMENT MUST BE UPDATED AND RESUBMITTED ANNUALLY

OFFICE USE ONLY FACILITY ID NUMBER: DECAL NO:

Table with 6 columns: Corona, Hemet, Indio, Murrieta, Palm Springs, Riverside. Each column contains address, phone, and fax numbers.